



Rizzetta & Company

# **Lake Padgett Estates Independent Special District**

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## **Board of Supervisors Meeting October 19, 2023**

**District Office:  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544  
813-994-1001**

**[www.lakepadgettisd.org](http://www.lakepadgettisd.org)**

**LAKE PADGETT ESTATES  
INDEPENDENT SPECIAL  
DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

<b>Board of Supervisors</b>	Steve Yarbrough	Chair
	Pam Carr	Vice Chair
	April Wakefield	Assistant Secretary
	Justin Andrews	Assistant Secretary
	Larry Dunleavy	Assistant Secretary
<b>District Manager</b>	Scott Brizendine	Rizzetta & Company, Inc.
<b>District Manager</b>	Sean Craft	Rizzetta & Company, Inc.
<b>District Counsel</b>	Tim Hayes	Law Offices of Timothy G, Hayes
<b>District Engineer</b>	John Mueller	Landis Evans & Partners

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make commentson matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring specialaccommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired,please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop withrespect to any matter considered at the meeting/hearing/workshop is advised that personwill need a record of the proceedings and that accordingly, the person may need to ensurethat a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**LAKE PADGETT ESTATES INDEPENT SPECIAL DISTRICT**  
**DISTRICT OFFICE – Wesley Chapel, Florida (813) 994-1001**  
**Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, FL 33614**  
[www.lakepadgettisd.org](http://www.lakepadgettisd.org)

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October 5, 2023

**Board of Supervisors**  
**Lake Padgett Estates**  
**Independent Special District**

**AGENDA**

Dear Board Members:

The meeting of the Board of Supervisors of the Lake Padgett Estates Independent Special District will be held on **Thursday, October 19, 2023, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639. The following is the tentative agenda for this meeting:

**BOS MEETING:**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 4. STAFF REPORTS**
  - A. District Engineer
  - B. District Counsel
  - C. Maintenance Supervisor
    - i. Review of Maintenance Supervisor Report ..... Tab 1
  - D. District Manager
    - i. Review of the District Manager's Report ..... Tab 2
- 5. BUSINESS ITEMS**
  - A. Discussion of Money Market Accounts..... Tab 3
  - B. Consideration of Sail Shade Proposal ..... Tab 4
  - C. Consideration of Security Services Proposals..... Tab 5
- 6. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors  
Regular Meeting held on September 21, 2023 ..... Tab 6
  - B. Consideration of Operations & Maintenance  
Expenditures for September 2023 ..... Tab 7
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, or to obtain a copy of the full agenda, please do not hesitate to contact Scott Brizendine at [scraft@rizzetta.com](mailto:scraft@rizzetta.com).

Sincerely,

*Sean Craft*

Sean Craft  
District Manager

## **Tab 1**

# LAKE PADGETT ESTATES INDEPENDENT SPECIAL DISTRICT

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DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544  
MAILING ADDRESS · 3434 COLWELL AVENUE · SUITE 200 · TAMPA, FLORIDA 33614

- As well as general lawn and weed maintenance janitorial duties clerical work, and meeting with residents for new decals and gate keys, the following maintenance repairs have been completed from 9.10.23-10-7-23.
  - Treated shoreline at small east lake for torpedo grass.
  - Treated play areas at Saxon east lake and lake Joyce for weeds.
  - Treated section of lake Joyce for floating filamentous algae and Illinois pond weed and southern naiad.
  - Treated canal between weeks and Saxon for duck weed.
  - On lake breeze drive treated drainage ditch for duck weed.
  - Ordered up dated golf cart regulation signs for park drive gates.
  - Ordered new camera for surveillance of fish gate on lake padgett drive.
  - Ordered replacement cameras for weather damaged cameras at various parks.
  - Investigated with the chairman., resident's issues with Wi-Fi system not working on the stables property. ordered new Wi-Fi range extenders.
  - Installed new camera for fish gate surveillance.
  - Contacted gate repair for non-working card reader at laird park.
  - At padgett park spot treated for ant mounds
  - At laird park spot treated for ant mounds.
  - Replaced worn out deck blades on lawn mower.
  - Pressure washed cabanas at laird park.
  - Removed washed up eel grass from shore line at laird park.
  - Met with chairman to install new Wi-Fi system to stables property.
  - 
  -

## Tab 2



Rizzetta & Company

#### UPCOMING DATES TO REMEMBER

- **Next Meeting:** November 16th, 2023  
@ 6:30 PM

## District Manager's Report

October 19th

# 2023

#### FINANCIAL SUMMARY

08/31/2023

General Fund Cash & Investment Balance:	\$625,669
Reserve Fund Cash & Investment Balance:	<u>\$388,912</u>
<b>Total Cash and Investment Balances:</b>	<b>\$1,014,581</b>
<b>General Fund Expense Variance: \$124,768</b>	<b>Under Budget</b>

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## Tab 3



## Florida Cooperative Liquid Asset Securities System

### Get to know FLCLASS

FLCLASS (Florida Cooperative Liquid Asset Securities System) is an intergovernmental investment pool authorized under Section 218.415, Florida Statutes, and was created by an interlocal agreement by and among State public agencies - (the "Interlocal") as described in Section 163.01, Florida Statutes.

***FLCLASS' objective is safety, liquidity and competitive yields which is offered to ALL public agencies in Florida:***

- Maximize Safety: FLCLASS is rated 'AAAm' by Standard and Poor's.
- Competitive Yield: **FLCLASS Daily: 5.52%**
- Same Day Liquidity: Convenience of a checking account without the transaction fees.
- Transparent Governance by a Board of your peers
- Interest Paid Daily

### Board of Trustees



**Ken Burke**  
Clerk of Court and Comptroller  
Pinellas County



**Karen Rushing**  
Clerk of Court and Comptroller  
Sarasota County



**Jim Cooke**  
City Treasurer/ Clerk  
City of Tallahassee



**Cindy Valentine**  
Chief Financial Officer  
Orange County Tax Collector



**Louis Boglioli, III**  
Financial Services Director  
City of Stuart



**Dario Guerra**  
Executive Director, Treasury  
Miami-Dade Public Schools

If you would like to speak to an FLCLASS representative, please contact Matt Tight at [matt.tight@flclass.com](mailto:matt.tight@flclass.com) or call (407) 588-9667.

\*As of September 30, 2023, Past performance is not an indicator of future performance or results. Any financial and/or investment decision may incur losses. Any financial and/or investment decision should be made only after considerable research, consideration and involvement with an experienced professional engaged for the specific purpose. Daily yield is the dividend factor multiplied by the number of days in the year. Yields can vary over time. **Standard & Poor's Ratings in no way guarantee favorable performance results and should not be construed as safety in an investment.** You may incur fees associated with wires and/or ACH transactions by your bank, but there will be no fees charged from FLCLASS for such transactions.  
FLCLASS is administrated by PUBLIC TRUST ADVISORS.

## Tab 4

## Checkout (14 items)

1 Group	lake padgett isd. Group under lake padgett isd.	
2 Business order information	PO number: No value entered	Change
3 Shipping address	lake padgett isd. 5844 old pasco rd suite 100 wesley chapel, florida 33544 Edit delivery preferences	Change
4 Payment method	<b>VISA</b> Visa ending in 8335 Billing address: lake padgett es... Add a gift card or promotion code or voucher Enter code Apply	Change

## Place your order

By placing your order, you agree to the Amazon Business Accounts Terms and Conditions and Amazon's privacy notice.

## Order Summary

Items (14):	\$1,861.58
Shipping & handling:	\$11.51
Free Shipping:	-\$11.51
Your Coupon Savings:	-\$11.50
Total before tax:	\$1,850.08
Estimated tax to be collected:*	\$0.00

**Order total: \$1,850.08**

## Qualifying offers:

- Free Shipping
- Your Coupon Savings

How are shipping costs calculated?

## 5 Review items and shipping

## Save your checkout settings as the default for future orders

- ☐ Use the selected group, shipping address, and payment method as my checkout defaults.

## There are 2 important messages about your order.

- ✓ If your hours ever change at an address, click [Edit delivery preferen...](#)
- ✓ If tax exemption is applied to this order, you acknowledge your tax exemption...

**Delivery: Sept. 18, 2023** If you order in the next 11 hours and 26 minutes (Details)  
Items shipped from Amazon.com



**TooTaci Sun Shade Sail Hardware Kit, Sun Shade Hardware Kit Rectangle, 304 Stainless Steel Shade Sail Hardware Kit with Single Pulley Wheel, 1/4" Nylon Rope 33ft, Rope Cleat, for Canopy Sail Installation**  
\$35.95

Business Price

Qty: 7

Sold by: TACITOOL

Add gift options

Tax Exemption Applied. Remove

## Choose a delivery option:

- ☒ **Monday, Sept. 18**  
FREE Shipping
- ☐ Sunday, Sept. 17  
\$6.99 - Shipping
- ☐ Thursday, Sept. 14  
\$15.24 - Shipping

**Estimated delivery: Sept. 18, 2023 - Sept. 21, 2023**

Items shipped from ColourTree



**ColourTree 20' x 22' Beige Rectangle Super Ring Sun Shade Sail Canopy Structure, Super Durable Heavy Duty, Reinforced**

## Choose a delivery option:

- ☒ **Monday, Sept. 18 - Thursday, Sept. 21**  
FREE Shipping

**Corners, Edges & 260 GSM****Permeable Fabric****\$229.99****Qty: 7**

Sold by: ColourTree

See order summary for  
discounts applied**Gift options not available****Tax Exemption Applied.** Remove**Place your order****Order total: \$1,850.08**By placing your order, you agree to the Amazon Business Accounts Terms and  
Conditions and Amazon's privacy notice.**Place your order**By placing your order, you agree to the  
Amazon Business Accounts Terms and  
Conditions and Amazon's privacy notice.**Order Summary**

Items (14):	\$1,861.58
Shipping & handling:	\$11.51
Free Shipping:	-\$11.51
Your Coupon Savings:	-\$11.50
Total before tax:	\$1,850.08
Estimated tax to be collected:*	\$0.00

**Order total: \$1,850.08**

Qualifying offers:

- Free Shipping
- Your Coupon Savings

How are shipping costs calculated?

\*Why has sales tax been applied? See tax and seller information.

Need help? Check our Help pages or contact us

For an item sold by Amazon.com: When you click the "Place your order" button, we'll send you an email message  
acknowledging receipt of your order. Your contract to purchase an item will not be complete until we send you an  
email notifying you that the item has been shipped.

Important information about sales tax you may owe in your state

You may return new, unopened merchandise in original condition within 30 days of delivery. Exceptions and restrictions  
apply. See Amazon.com's Returns Policy.

Need to add more items to your order? Continue shopping on the Amazon.com homepage.

## **Tab 5**



# Wage Analysis Data

## SALARY ASSESSOR<sup>®</sup>

Individual Job Report



ERI Job Title: Security Guard - Land O'Lakes, Florida

### Estimated Survey Mean Hourly Base Salaries

All Incumbent Average: \$19.38

Years of Experience	10th Percentile	25th Percentile	Mean	75th Percentile	90th Percentile
5	16.32	17.40	18.85	20.01	21.27
3	15.19	16.22	17.65	18.78	19.97
2	14.62	15.58	16.99	18.10	19.27
1	14.06	14.95	16.30	17.39	18.55

All Values in United States Dollars



# PROPOSAL PRICING MATRIX

Prices will be held for 60 days from submission. We would request annual consideration for bill rate increases to fund wage increases for the officers and team assigned to your portfolio to ensure we maintain competitive within the labor market and remain in step with the State Mandated Minimum wage increases. Any wage increase request will be supported by a comprehensive market analysis.

Off Peak Season Coverage; December 1<sup>st</sup> – March 1<sup>st</sup>

9:00 am – 9:00 pm at both gates Saturday and Sunday

Included in bill rate

- ✓ Initial OJT training
- ✓ 401(k) with 4% Match
- ✓ Appropriate Uniforms (Paid for)
- ✓ Life Insurance
- ✓ Short Term Disability
- ✓ Telemedicine
- ✓ Critical Illness Insurance
- ✓ Flexible Educational Expense
- ✓ Background Checks
- ✓ Pre-Employment Drug Screen
- ✓ Payroll Tax / Insurance / Work comp
- ✓ Dedicated Local Support, GM, Recruiting, HR, Administration, Operations

Lake Padgett Estates				
Position	Hrs Per Week	Wage Rate	Avg. Bill Rate	OT / Holiday Rate
Gate Officer	48	\$19.00	\$29.95	\$44.93
Rates will increase 5% on anniversary				

Add-on Options outside bill rate

- Approved OT billing as incurred
- iSOC Remote Compliance Inspections
- 40 hours PTO for personnel after 1 year of service
- Health Insurance (Medical, Dental & Vision Insurance)

Direct Bill outside bill rate

- Holiday OT billing as incurred per current HOA recognized holidays.





# PROPOSAL PRICING MATRIX

Prices will be held for 60 days from submission. We would request annual consideration for bill rate increases to fund wage increases for the officers and team assigned to your portfolio to ensure we maintain competitive within the labor market and remain in step with the State Mandated Minimum wage increases. Any wage increase request will be supported by a comprehensive market analysis.

Peak Season Coverage; March 2<sup>nd</sup> – November 30<sup>th</sup>

9:00 am – 9:00 pm at 3 gates Saturday and Sunday; additional officer during peak season

Included in bill rate

- ✓ Initial OJT training
- ✓ 401(k) with 4% Match
- ✓ Appropriate Uniforms (Paid for)
- ✓ Life Insurance
- ✓ Short Term Disability
- ✓ Telemedicine
- ✓ Critical Illness Insurance
- ✓ Flexible Educational Expense
- ✓ Background Checks
- ✓ Pre-Employment Drug Screen
- ✓ Payroll Tax / Insurance / Work comp
- ✓ Dedicated Local Support, GM, Recruiting, HR, Administration, Operations

Lake Padgett Estates				
Position	Hrs Per Week	Wage Rate	Avg. Bill Rate	OT / Holiday Rate
Gate Officer	72	\$19.00	\$29.95	\$44.93
Rates will increase 5% on anniversary				

Add-on Options outside bill rate

- Approved OT billing as incurred
- iSOC Remote Compliance Inspections
- 40 hours PTO for personnel after 1 year of service
- Health Insurance (Medical, Dental & Vision Insurance)

Direct Bill outside bill rate

- Holiday OT billing as incurred per current HOA recognized holidays.

# Blank Tab

**From:** Stealth Security Consultants <[stealthconsultantsllc@gmail.com](mailto:stealthconsultantsllc@gmail.com)>

**Sent:** Wednesday, September 27, 2023 2:43 PM

**To:** Sean Craft <[SCraft@rizzetta.com](mailto:SCraft@rizzetta.com)>

**Subject:** [EXTERNAL]Security rate

Good afternoon.

I know we briefly spoke a few months in regards to a rate increase for the LPE, location. Stealth Security will not be looking to increase the rate at this time. Please let me know if you have any questions or concerns, or if there are any competing offers for security services, we will match within reasonable margins.

# Blank Tab

**From:** Warden Management Team <[management@wardenprotection.com](mailto:management@wardenprotection.com)>

**Sent:** Monday, October 9, 2023 12:34 PM

**To:** Sean Craft <[SCraft@rizzetta.com](mailto:SCraft@rizzetta.com)>

**Subject:** [EXTERNAL]Re: Security Services - proposal requested

September 10, 2023

Sean Craft  
District Manager  
Lake Padgett Estates ISD

Dear Mr. Craft,

I hope this message finds you well. Thank you for reaching out to Warden Protection Services regarding your security needs at Lake Padgett Estates Independent Special District (ISD) in Land O'Lakes, FL. I am Rueben L. Warrior, President of Warden Protection Services, and I am honored to have the opportunity to submit a proposal for your security services and provide you with a comprehensive prospectus detailing what our company has to offer.

Scope of Services:

As per your updated request, we propose providing security services for Lake Padgett Estates ISD as follows:

Peak Season (March 2nd – November 30th):

- 3 unarmed security officers.
- 72 hours per week (Saturdays and Sundays from 9:00 AM to 9:00 PM) at a rate of \$32.25 per hour per officer.

Off Season (December 1st – March 1st):

- 2 unarmed security officers.
- 36 hours per week (Saturdays and Sundays from 11:00 AM to 8:00 PM) at a rate of \$32.25 per hour per officer.

**Total Annual Cost to the Client: \$97,722.00**

Why Choose Warden Protection Services:

We understand that selecting the right security service provider is a critical decision for Lake Padgett Estates ISD. Here's why Warden Protection Services stands out and should be your preferred choice:

1. Exceptional Training and Dedication:

- Our Warden Officers undergo rigorous training programs, exceeding industry standards. We are committed to ensuring that our personnel are prepared to handle a wide range of security situations effectively and professionally.
- At Warden, we foster a culture of dedication and pride in our profession. Our officers are not just employees; they are part of the Warden Tribe. This sense of belonging and commitment translates into their work, ensuring that they go the extra mile to protect your organization.

2. Longevity and Consistency:

- One of the key differentiators of Warden Protection Services is the longevity of our security personnel. Our officers tend to stay with us longer, and this longevity is a testament to their satisfaction with our

company.

- Longer-serving officers take greater pride in their work, wear their uniforms with honor, and are less likely to call out for duty. This commitment to excellence contributes to a more stable and reliable security presence.

3. Proven Track Record:

- We have a proven track record of providing high-quality security services to organizations across Florida. Our client testimonials and successful security deployments demonstrate our dedication to excellence and our commitment to delivering results.

4. Customized Security Solutions:

- We understand that every client's security needs are unique. Warden Protection Services specializes in tailoring security solutions to fit your specific requirements. We work closely with Lake Padgett Estates ISD to ensure that our security plan aligns perfectly with your organization's priorities.

5. Strong Sense of Community:

- At Warden, we believe in giving back to the communities we serve. We take an active role in community engagement and outreach, fostering a strong sense of partnership and responsibility.

By choosing Warden Protection Services, you're not just hiring a security provider; you're partnering with a team that values professionalism, dedication, and community involvement. Our officers take pride in being part of the Warden family and share a collective commitment to safeguarding your organization.

Next Steps:

To provide you with a tailored proposal and a detailed prospectus, we kindly request additional information to better understand your security requirements. This includes:

- A site visit to assess the premises and specific security needs.
- Any specific security concerns or priorities for Lake Padgett Estates ISD.

We appreciate the opportunity to present this proposal and look forward to discussing your security needs further. Lake Padgett Estates ISD's safety and security are of paramount importance to us, and we are fully prepared to meet and exceed your expectations.

Please feel free to reach out to me at (813) 809-4445 or [rueben.warrior@wardenprotection.com](mailto:rueben.warrior@wardenprotection.com) to discuss this proposal further or to schedule a site visit. We look forward to the opportunity to work together and contribute to the safety and security of Lake Padgett Estates ISD.

Sincerely,

Rueben L. Warrior  
Warden Protection Services  
11170 Tuscanny Ave  
Spring Hill, FL 34608  
(813) 809-4445  
[rueben.warrior@wardenprotection.com](mailto:rueben.warrior@wardenprotection.com)

## **Tab 6**

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**LAKE PADGETT INDEPENDENT SPECIAL DISTRICT**

The Regular Meeting of the Board of Supervisors of Lake Padgett Estates Independent Special District was held on **Thursday, September 21, 2023, at 6:30 p.m.** at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, FL 34639.

**Present and constituting a quorum:**

Steven Yarbrough	<b>Board Supervisor, Chair</b>
Pamela Carr	<b>Board Supervisor, Vice Chair</b>
April Wakefield	<b>Board Supervisor, Assistant Secretary</b>

**Also present were:**

Sean Craft	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Scott Brizendine	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
John Mueller	<b>District Engineer, Landis Evans &amp; Partner</b>
Tim Hayes	<b>District Counsel, Law Offices of Tim G. Hayes</b>
Steve Rowell	<b>Maintenance Supervisor, Lake Padgett ISD</b>

Audience	<b>Present</b>
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**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Craft performed roll call and confirmed that a quorum was met. The meeting began at 6:30 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments put forward.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. District Engineer**

Mr. Mueller presented his report to the Board, noting that the water quality is good.

**B. District Counsel**

Mr. Hayes presented the revised rules and regulations, and discussion was held regarding updating the language on the "No Trespassing" signs and the need for an additional security camera. Mr. Rowell will order the new camera and Mr. Hayes will provide Mr. Rowell with the updated language for the signs.



On a Motion by Mr. Yarbrough, and seconded by Ms. Carr, with all in favor, the Board of Supervisors approved the revised rules and regulations, as presented, for the Lake Padgett Estates Independent Special District.

**C. Maintenance Supervisor Report**

Mr. Rowell reviewed the report, noting that the old truck is only suitable for neighborhood use now.

**D. District Manager**

Mr. Craft presented the August report to the Board and reminded them that the next meeting will be on Thursday, October 19, 2023, at 6:30p.m. at the Lake Padgett Estates Stables Meeting Room, located at 3614 Stable Ridge Lane, Land O' Lakes, Florida 34639.

**FOURTH ORDER OF BUSINESS**

**Consideration of Sail Shade Proposals**

This item was tabled until the October meeting.

**FIFTH ORDER OF BUSINESS**

**Consideration of Golf Cart Sign Proposal**

Discussion was held regarding the new statute and the Board approved the new signage. It also noted the need to post the statute on the ISD website as well as share it with the Civic Association so that they may be able to broadcast the message to residents.

**SIXTH ORDER OF BUSINESS**

**Discussion of Money Market Accounts**

Mr. Brizendine led the discussion on the Money Market Accounts. The Board tabled this matter until the October meeting and asked that a representative from Public Trust Advisors be in attendance to speak in detail to the Board about FLCLASS.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Security Services Proposals**

The Board tabled the discussion until the October meeting and requested additional bids to be considered at that time.

**EIGHTH ORDER OF BUSINESS**

**Consideration of FY 2023-2024 Insurance Renewal FIA and WC Proposals**

Mr. Craft presented the revised proposal that includes the additional truck with a cost of \$25,676.

On a Motion by Ms. Carr, and seconded by Ms. Wakefield, with all in favor, the Board of Supervisors approved the Fiscal Year 2023-2024 FIA and WC Insurance proposals, as discussed, for the Lake Padgett Estates Independent Special District.

**NINTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of**

**Supervisors Regular Meeting Held on August 17,  
2023**

There were no comments on the minutes.

On a Motion by Ms. Wakefield, and seconded by Ms. Carr, with all in favor, the Board of Supervisors approved the August 17, 2023, regular meeting minutes, as presented, for the Lake Padgett Estates Independent Special District.

**TENTH ORDER OF BUSINESS                      Consideration of the Operation and  
Maintenance Expenditures for August 2023**

The Board asked that Management further investigate ADP invoices for the benefits advantage package and processing charges and report findings back to the Board.

On a Motion by Mr. Yarbrough, and seconded by Ms. Carr, with all in favor, the Board of Supervisors ratified the Operation and Maintenance Expenditures for August 2023 (\$37,894.90), as presented, for the Lake Padgett Estates Independent Special District

**ELEVENTH OF BUSINESS                      Supervisor Requests**

Supervisor Wakefield requested double sided printing on the hard copy of the agenda.

Supervisor Carr requested that Staff ensure the after-hours phone number is in proper working order.

**TWELFTH ORDER OF BUSINESS                      Adjournment**

Mr. Craft stated that if there was no further business to come before the Board of Supervisors, then a motion to adjourn would be in order.

On a Motion by Ms. Carr, and seconded by Ms. Wakefield, with all in favor, the Board of Supervisors adjourned the meeting at 8:34 p.m., for the Lake Padgett Estates Independent Special District.

\_\_\_\_\_  
Assistant Secretary/Secretary

\_\_\_\_\_  
Chair/Vice Chair

## **Tab 7**

# LAKE PADGETT ESTATES ISD

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District Office · Wesley Chapel, Florida · (813) 994-1001  
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614  
[www.lakepadgettisd.org](http://www.lakepadgettisd.org)

## **Operation and Maintenance Expenditures September 2023 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2023 through September 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented:    \$       **52,406.71**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

**LAKE PADGETT ESTATES ISD**  
**Paid Operation & Maintenance Expenditures**  
 September 1, 2023 Through September 30, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
ADP Easy pay	EFT	640768555	Benefits Advantage Package 09/23	\$ 20.00
ADP Easy pay	EFT	641333035	PPE 08/27/23 PPD 09/01/23 Fees	\$ 121.69
ADP Easy pay	EFT	642351653	PPE 09/10/23 PPD 09/15/23 Fees	\$ 147.78
ADP Easy pay	EFT	643073809	Time & Attendance 09/23	\$ 42.46
ADP Easy pay	EFT	PPE 09/10/23 PPD 09/15/23	PPE 09/10/23 PPD 09/15/23	\$ 3,748.05
ADP Easy pay	EFT	PPE 09/24/23 PPD 09/29/23	PPE 09/24/23 PPD 09/29/23	\$ 4,146.59
April D Wakefield	100185	AW081723	Board of Supervisors Meeting 08/17/23	\$ 50.00
April D Wakefield	100201	AW092123	Board of Supervisors Meeting 09/21/23	\$ 50.00
Column Software, PBC	100190	8037416A-0001	Legal Advertising 03/23	\$ 151.86
Column Software, PBC	100190	C4A86290-0002	Legal Advertising 07/23	\$ 129.95
Column Software, PBC	100190	C4A86290-0003	Legal Advertising 07/23	\$ 301.20
Duke Energy	EFT	9300 0001 2893 07/23 - 320-Autopay	Summary Bill 07/23	\$ 1,001.55

# LAKE PADGETT ESTATES ISD

## Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Egis Insurance Advisors, LLC	100192	19029	Policy #100122630 10/1/22-10/1/23 20224 Chevy Silverado	\$ 154.00
Egis Insurance Advisors, LLC	100198	19595	Worker's Comp Renewal Policy #WC100122630 FY 23/24	\$ 3,023.86
Egis Insurance Advisors, LLC	100199	19674	Renewal Policy #100122630 FY23/24	\$ 25,676.00
Florida Department of Revenue	EFT	& Use Tax 08/23 Autopay	Sales & Use Tax 08/23	\$ 16.03
Florida Dept of Environmental Protection	EFT	67203	PWS 6515190 Drinking Water Annual Fee 07/01/23-06/30/24	\$ 50.00
Frontier Florida, LLC	EFT	210-043-0055-021920-5 09/23 Autopay	210-043-0055-021920-5 09/23	\$ 805.78
Frontier Florida, LLC	EFT	813-995-2205-041420-5 08/23 Auto Pay	813-995-2205-041420-5 08/23	\$ 91.68
GLF Water, Inc.	100191	14203	Monthly Service 03/23	\$ 180.00
GLF Water, Inc.	100191	14894	Monthly Service 08/23	\$ 85.00
Justin Andrews Landis, Evans and Partners, Inc	100186 100194	JA081723 1537-17-79	Board of Supervisors Meeting 08/17/23 Engineering Services 08/23	\$ 50.00 \$ 682.50
Lawrence Dunleavy	100187	LD081723	Board of Supervisors Meeting 08/17/23	\$ 50.00

# LAKE PADGETT ESTATES ISD

## Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Lowe's	100200	9909 929490 3 08/23	Misc Supplies 08/23	\$ 831.18
Pam Carr	100188	PC081723	Board of Supervisors Meeting 08/17/23	\$ 50.00
Pam Carr	100202	PC092123	Board of Supervisors Meeting 09/21/23	\$ 50.00
Pasco County Health Department	100196	51-57-1599214	Limited Use Water-LU Community 09/23	\$ 120.00
Pasco County Utilities	100189	18810578	#0361035 Civic Center Pkwy 07/23	\$ 40.67
Pasco County Utilities	100189	18973181	#0361035 Civic Center Pkwy 08/23	\$ 50.86
Phil Lentsch	100197	00037192	BOS Meeting Book 09/23	\$ 40.00
Republic Services	EFT	0762-003375315 Autopay	Waste Disposal Services 09/23	\$ 681.70
Rizzetta & Company, Inc.	100184	INV0000083202	District Management Fees 09/23	\$ 4,552.50
Southern Automated Access Services, LLC	100193	13397	Gate Repairs Padgett Park 09/23	\$ 95.00
Stealth Security Consultants, LLC	100195	1061-LPE	Monthly Security Officer 10/23	\$ 4,968.00
Steven Allen Yarbrough	100203	SY092123	Board of Supervisors Meeting 09/21/23	\$ 50.00

# LAKE PADGETT ESTATES ISD

## Paid Operation & Maintenance Expenditures

September 1, 2023 Through September 30, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Verizon Wireless	EFT	9943936307 Autopay	Staff Cell Phones 09/23	\$ <u>100.82</u>
<b>Report Totals</b>				<b>\$ <u>52,406.71</u></b>